

Opening Date: January 26, 2018  
Closing Date: February 08, 2018

## **RESIDENT SERVICES ADVISOR**

The Mobile Housing Board is an evolving and transforming Public Housing Authority located in the beautiful port city of Mobile along Alabama's Gulf Coast seeking the right individual to join our management team. The Resident Services Advisor is responsible for providing social services support to MHB clients, including Low Income Public Housing (LIPH) residents and Housing Choice Voucher Program (HCVP) participants. Work is performed under the general supervision of the Resident Services Supervisor or designee. The Resident Services Advisor is responsible for the recruitment, counseling, and direct delivery of supportive services to the LIPH and HCVP clients. The Resident Services Advisor is responsible to provide advice, guidance, or assistance to the LIPH and HCVP clients, establish pathway of service for self-sufficiency, identify social, economic, and health problems, develop action plans that address problems, coordinate the contact and delivery of services, maintain a referral and networking system, provide financial literacy and soft skills training.

Good knowledge of Housing and Urban Development (HUD) regulations pertaining to the practices, protocols, and standards for lifestyle and economic independence service delivery; Good knowledge of the methods, techniques, and skills utilized in social case management; Some knowledge of federal, state and local laws and regulations related to the facilitation of social services and related programs; federal, state and local laws, and regulations related to the facilitation of social services and related programs: Some knowledge of the social aspects of physical and mental illness and the facilitation of diagnosis and treatment; Some knowledge of local and community social service resources and programs.

Minimum Qualification: Attainment of a bachelor's degree from a recognized college or university in sociology, psychology, counseling, human resources, education, business management, or related field, and a minimum of one year experience in social work or case management; or a combination of education and experience equivalent to these requirements.

The annual salary starts at \$37k which is based on established grant funding. Completed applications and resumes, must be submitted on or before February 08, 2018. Resume cannot be accepted in lieu of required application.

For application information, please contact Kathi Bryant in the Human Resource Office at (251) 434-2321 or e-mail [kbryant@mobilehousing.org](mailto:kbryant@mobilehousing.org)

Mobile Housing Board is an Equal Opportunity Employer